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## BOARD OF GOVERNORS MEETING – CLOSED

4:00 pm. – 5:00 p.m. Wednesday, November 22, 2023  
SMED Boardroom, 3<sup>rd</sup> Floor, Heritage Hall

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### MINUTES

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#### **Committee Members:**

Erickson, David, Chair  
Ross, David  
Annesley, Janet - Virtual  
Bailey, Cameron - Virtual  
Barry, Stephen  
Billington, Susan  
Fleming, Tonya  
Kad, Sanjeev (*Regrets*)  
Candance Van Apeldoorn  
MacDonald, Ryan - Virtual  
May, Peter  
Murphy, Lara (*Regrets*)  
Park, Melinda  
Ramos, Aaron - Virtual  
Ali, Mansoor - Virtual  
Trache, Andy

#### **Resource:**

Janet Welch, Interim VP, Academic - Virtual  
Butler, Mark, VP Corp Development & Applied Research and International  
Emily Bourassa, CFO & VP, Corporate Services  
Magotiaux, Heather, VP, External Relations  
White, Gail, EA to the VP, External Relations

#### **Guests:**

None

### PRELIMINARIES

#### **1. CALL TO ORDER**

The Chair called the meeting to order 4:00 p.m.

The Chair welcomed Candace Van Apeldoorn, the SAFA representative, to the Board of Governors.

#### **2. REVIEW AGENDA**

The agenda was received as presented.

#### **3. DECLARATION OF CONFLICT OF INTEREST**

No Conflicts of Interest were declared.

#### **4. CONSENT AGENDA**

##### **MOTION:**

THAT the Board of Governors has undertaken a full review of the items and motions on the Consent Agenda and approve as presented.

- (a) Board of Governor Minutes September 13, 2023 (In Camera)

**Moved: Tonya Fleming**  
**Seconded: Candace Van Apeldoorn**  
**CARRIED BGC231122-01**

#### **BUSINESS ARISING FROM THE PAST MINUTES**

##### **COMMITTEE MEETING REPORTS**

#### **5. AUDIT COMMITTEE UPDATES**

The Chair of the Audit Committee, Ryan MacDonald provided a brief summary of the Audit Committee meeting on November 21, 2023.

#### **6. INVESTMENT COMMITTEE REPORT**

The Chair of the Investment Committee, Janet Annesley provided a brief summary of the Investment Committee meeting on November 21, 2023.

#### **7. GOVERNANCE COMMITTEE REPORT**

The Chair of the Governance Committee, Tonya Fleming provided a brief summary of the Governance Committee meeting on November 21, 2023.

**Action Item: David Erickson requests that the Governance Committee set up self-assessments for the Board of Governors to complete.**

**Action Item: David Erickson asked about the Board of Governors Department Visits and Tours and when they will be scheduled.**

#### **8. EXECUTIVE COMMITTEE REPORT**

The Chair of the Executive Committee, David Erickson provided a brief summary of the Executive Committee meeting on November 21, 2023.

##### **REPORTS**

**9. Board Chair Closed Session Report – will provide at the Open meeting.**

**10. President and CEO Closes Session Report – will provide at the Open meeting.**



**11. Saitsa President Closed Session Report**

Aaron provided an update on the activities of the SAITSA group.

**NEW BUSINESS**

**12. Investment Advisor Contract Review**

Janet provided an update of the activities of the Investment Committee and recommended the approval of the Guardian Partners contract renewal.

**MOTION:**

THAT the Board of Governors accept the recommendation of the Investment Committee and approve the extension of Guardian Partners Inc. contract for 3-years to June 30, 2027

**Moved: Janet Annesley  
Seconded: Melinda Park  
CARRIED BGC231122-02**

**13. Campus Centre Redevelopment Project Update**

Ryan updated the group on the activities of the new Campus Centre as well as the renovation being done on the John Ware building.

**14. IN CAMERA**

At 4:50 p.m. the Board went to an in-camera session.

**15. MOVE TO OPEN SESSION**

The Chair, Board of Governors requested a motion to move into Open Session. At 5:00 p.m. the Board went to Open Session.

**MOTION:**

THAT the Board of Governors move into Open Session.

**Moved: Stephen Barry  
Seconded: Candace Van Apeldoorn  
CARRIED BGC221124-03**

**INFORMATION**

Reports received.

**16. Guardian Partners Inc. Performance Summary as at September 30, 2023**



17. Quarterly Report for Health and Safety to September 30, 2023
18. Quarterly Report for Security and Emergency Services to September 30, 2023

**FUTURE AGENDA ITEMS**

**NEXT MEETING**

The next meeting of the Board of Governors is scheduled for March 13, 2024 at 4:00 p.m. AA317 SMED Boardroom, Heritage Hall.

**ADJOURNMENT**

The meeting was adjourned at 5:00 p.m.

Chair: \_\_\_\_\_ President and CEO: \_\_\_\_\_