SAIT

AC.3.18.2 Recognition of Prior Learning – Non-Credit Courses

Schedule A: Transfer Credit and Course Equivalency – Evaluation Rubric

1. This rubric is used to assess transfer credit (TC) or course equivalency (CE) at the course level, so that there is consistency and transparency in decision-making across SAIT.
2. The school/department/program responsible for the course decides whether or not to grant transfer credit/course equivalency. The evaluator may need to request additional information from the student in order to make this assessment.
3. Overall, the course being evaluated must be an 80% match (i.e. a strong match) to the SAIT course for which credit/equivalency is sought (unless the course is an elective, in which case transfer credit or course equivalency may be granted for a course from an academic discipline or subject area within a discipline that meets the program's elective requirements, and an 80% content match is not required).
4. Refer to AC. 3.18.2 Recognition of Prior Learning – Non-Credit Courses for additional information.

1. **Credit/Equivalency Factors** *Using the information available to you, assess the following factors.*	
a. Course Description	*Look for similar wording; high-level similarities.*
b. Topics / Subject(s) covered in course	*Review course schedule, map or similar documentation.*
c. Learning Outcomes and Objectives,	*Assess cognitive levels in learning outcome and depth of learning required.*
d. Assessments/Evaluations	*Review percentage allocation of evaluations, type and nature of assessments.*
e. Course Hours	
f. Other	*Compare textbooks, learning materials, other factors.*