

**HS.1.5.1 Animals on Campus
Schedule A**

Animals on Campus Exception Appeal Process

1. An individual or group who wishes to bring an animal on campus and whose application to do so has been denied pursuant to section 7 of procedure HS.1.5.1 Animals on Campus may appeal that decision to the Animals on Campus Exception Review Committee (the “Committee”) by contacting the Safety and Community Services department, through hse.services@sait.ca.
2. The Committee consists of representatives from Safety and Community Services, the Facilities Management department and the Office of Community Conduct. The Committee is chaired by the Safety and Community Services’ representative.
3. The Committee will review and decide a request for an appeal within ten business days of receiving that request. The Committee will consider the documentation that the individual or group submitted in its original request, and has the right to request additional documentation from that individual or group.
4. The Committee will communicate its decision in writing to the individual or group bringing the appeal.
5. The Committee’s decision is final and binding.